



# MONTEZUMA FIRE PROTECTION DISTRICT

## JOB ANNOUNCEMENT

**JOB TITLE: FIRE CHIEF**

**FINAL FILING DATE: 5:00 P.M. – Wednesday, December 19, 2018**

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**Montezuma Fire Protection District (MFPD)** provides fire response, limited hazardous materials response, full vehicle extrication, and 24-hour basic life support services. The District performs fire code plan checks, inspection and enforcement, participates in educational activities to increase community awareness of fire safety and prevention, and conducts fire investigations within its boundary area. Located in the southeastern unincorporated portion of Solano County, CA, MFPD encompasses approximately 200 square miles of mostly farmland and pasture lands, and include the communities of Birds Landing, Collinsville, Hasting Island, Prospect Island, Ryer Island and Holland Tract. MFPD is a combination fire district that includes three full-time personnel in addition to the Fire Chief position, one part-time employee and approximately 28 volunteers.

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<b>Salary Range:</b>	Hiring Range: \$66,892.80 to \$81,286.40 Annually + Benefits
<b>Benefits:</b>	75% Employer paid health, 100% paid dental, vision, and life insurance Paid Holidays and twelve days sick leave annually Ten days vacation accrual annually during the first five years

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### **Job Summary:**

Under direction of the District Board of Commissioners, the fire chief will administer, plan, direct and control all aspects of the fire district including administration, fire suppression, fire prevention and rescue activities of the district as authorized by the California Fire Protection District legislation. The fire chief will also administer applicable local, state, and federal fire regulations. Administrative duties encompass planning, directing, and controlling all fire district activities including recruitment of personnel, purchase of equipment, control of expenditures, preparation of budget estimates and the assignment of personnel and equipment. The fire chief consults with the District Board of Commissioners on issues of policy and planning, but works independently in supervising technical operations.

### **Education/Experience:**

- Equivalent to graduation from high school supplemented by college level courses in fire science.
- Completed or enrolled in a recognized Chief Officer or Public Administration Training Program.
- A minimum of ten (10) years with a fire department or the equivalence.
- Progressive responsibility level within the fire service.
- Previous experience as a fire department officer.
- Prior management experience is preferred.

### **Application Process:**

A completed MFPD Employment Application, Resume, Cover Letter with three (3) references must be received by MFPD offices at 21 N. 4th Street, Rio Vista, CA 94571 by 5:00 p.m., Wednesday, December 19, 2018. Additional information regarding the application, job description and benefits can be found online at [www.montezumafiredistrict.com](http://www.montezumafiredistrict.com) or emailing [mfpdrecruitment@gmail.com](mailto:mfpdrecruitment@gmail.com). All applications will be reviewed for minimum qualifications and only the best qualified will be invited to continue in the examination process, which may consist of a written exam (pass/fail), a practical exam and/or an oral interview. The successful applicant will be required to pass a detailed background investigation to include a Live Scan fingerprinting and a DMV print out prior to hire. A valid California Class C Driver's license will be required throughout employment.

**MFPD is an equal opportunity employer.**